

SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES

Regular Meeting
5:00 pm
February 22, 2016

Salado Public Library
1151 N Main St
Salado, Texas 76571

1. Declaration of quorum and call to order: Meeting opened at 5:00 pm with Connie Cryar, Diane Hodyniak, Bill Kinnison, Jeanie Lively, Maurine Nathanson and Sara Pettijohn present.
2. Public Forum (limited to five minutes per speaker): N/A
3. Secretary's report and reading of amended agenda for 1/25: Minutes were approved by consensus of Board.
4. Treasurer's Report: See Attachment 1.
5. Library Director's Report: See Attachment 2.
6. Discuss/Approve Joint Resolution for Joint Election: The Board unanimously approved the joint resolution for the joint election.
7. Space Utilization update: Tim Rafferty from Larry Neil Architects presented options for space utilization and suggested that three bids from local contractors be obtained. See Attachment 3.
8. Friends of the Library Report: The Friends did not meet in February but will meet on March 15, 2016, at 3:30 pm. One suggestion made was that the Friends could replace the flags out front every six months.
9. Agenda items for March Board Meeting: The Board will discuss contractors and bids for addition, election resolution not requiring ballot position drawing for which two positions have been filed, and the Strategic Plan.
10. Adjourn: Meeting adjourned at 5:48 pm.

Submitted by Connie Cryar, February 24, 2016.

We reserve the right to adjourn to executive session during meeting. Next meeting: March 28, 2016, 5:00 pm.

Treasurer's Report**February 22, 2016**

submitted by Sara Pettijohn

Checking Account	Balance
Balance Sheet as of	
31-Jan-16	48,741.93
Current FSB Acct (02/19)	55,558.23

Sales Tax Revenue	Income	% Change
Feb 2016	33,558.04	6.2%
Feb 2015	31,591.91	
Period: Sep thru Feb		% Change
Cumulative for FY '16-'15	145,603.03	-1.1%
Cumulative for FY '15-'14	147,251.78	
Budget for FY '16-'15	278,200.00	

Expenses: Sept. thru Jan	
Total Expenses YTD	104,459.24
Estimated Expenses YTD	116,289.46
Over/Under Budget	under
Amount (over/under)	11,830.22
% of Budget Spent	38.3%
Fiscal Year Budget	272,908.76

CD Investments	Current	Rate	Matures
FSB (#100134661)	197,262.56	1.00%	Nov. 8, 2016
TEXPOOL	10,193.54	0.06%	n/a
Compass (6717756132)	43,531.86	1.25%	Mar. 26, 2016
Compass (6721859930)	25,463.81	1.45%	May 1, 2017
Total Investment	276,451.77		

Library Director's Report February 2016

1. January Statistics

	January 2016	January 2015
Circulation	3233	3398
Electronic Materials	265	250
New Patrons	20	21
Computer Users	340	398

New Materials	Adult Books: 41 DVDs: 23 Audio Books: 4 YA Books: 27 Children/Youth Books: 64
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Recent Activities:

Adult Crafts – Valentines for Vets: To celebrate Valentine's Day participants created cards for delivery to the VA. Nine people created very colorful cards.

Valentine Card Party: This year 20 people attended the party. They made Valentines for loved ones as well as more Valentines to send to the VA. These Valentines plus the ones made by the Adult Crafts group as well as some made by children who come to the story time with Ms. Rachel added up to around 80. Thank you to Julie and Ashley Vesely for delivering the cards. They had enough to take to both the COC at the VA in Temple and the WTU (Warrior Transition Unit) at Fort Hood. Julie said the recipients were very happy to receive the cards. She said they really appreciated the fact that they were hand-made.

Volunteer Appreciation Coffee: Thank you to everyone who helped with the Volunteer Appreciation Coffee. 32 people attended and we had a great time. People liked the food so much that I heard about it from more than one person over the following weekend. Thank you to the Board and staff for their contributions. Thank you Manuela Smith for organizing the event.

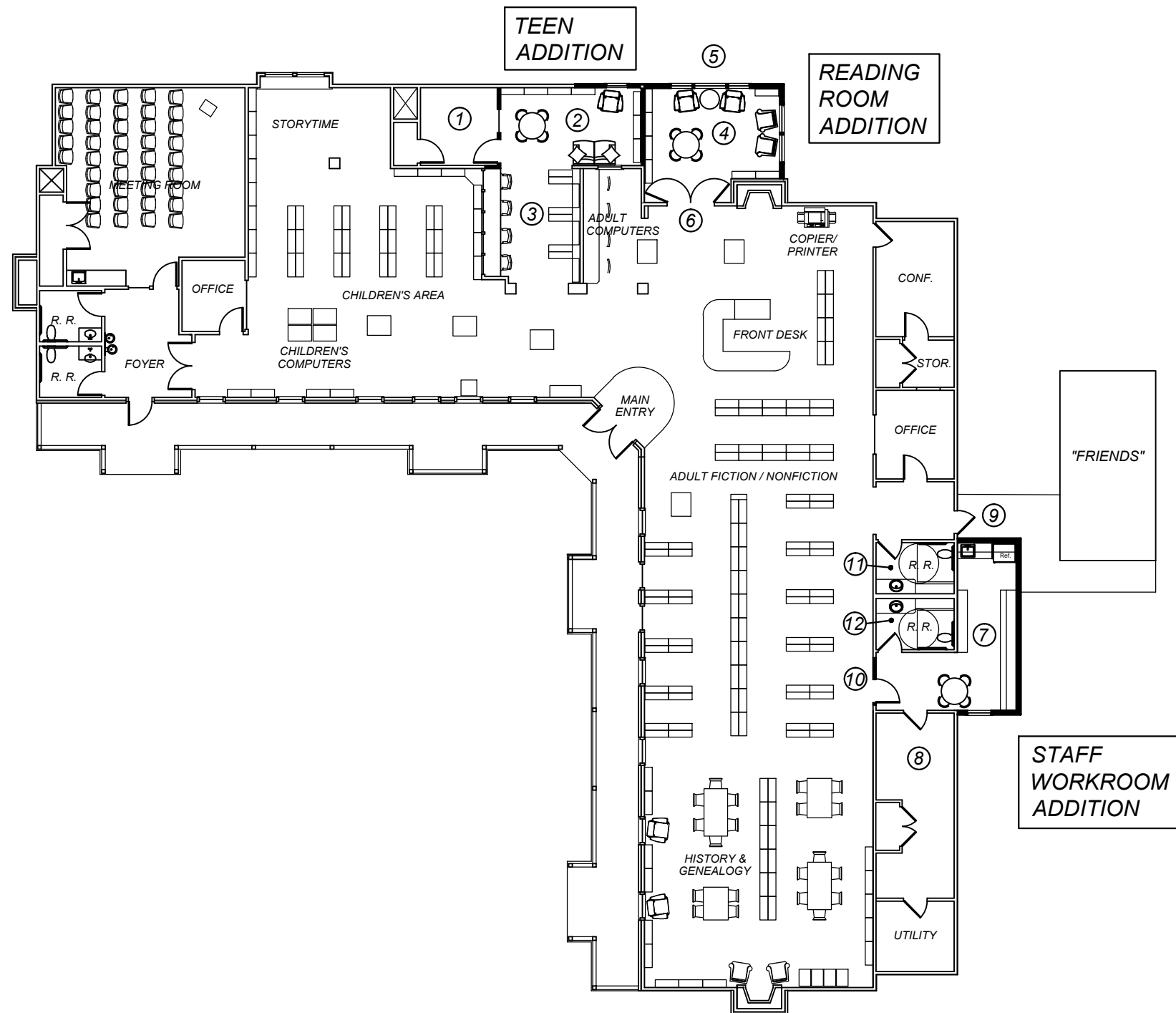
Upcoming Activities:

Please look at the attached calendar for next month's events.

Internet Safety Issues for Parents of Teens: Geri Neemidge will present information from NetSmartz.org, a website of the National Center for Missing and Exploited Children, concerning online safety. This is for parents, grandparents and guardians only. Pre-registration is required.

Teen Tech Week Computer Lab: Teens will use laptop computers to make how-to videos to help patrons learn about library services. Participants may also work on Made With Code projects.

Coffee with the Director: I have set aside an hour on Thursday, March 24, to meet with the public and answer any questions they have or discuss any ideas they are interested in seeing the library implement. We will provide coffee. Anyone is welcome to attend.



ADDITIONS & ALTERATIONS SCHEMATIC FLOOR PLAN



KEYED NOTES - SCOPE

TEEN ADDITION

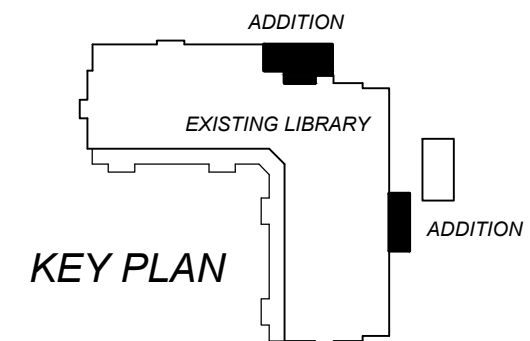
- ① NEW TEEN LIBRARIAN OFFICE
- ② ENLARGED TEEN LIBRARY
- ③ INCREASED SHELF VOLUME

READING ROOM ADDITION

- ④ NEW "QUIET" SITTING ROOM AWAY FROM GENERAL CIRCULATION ON ON SITE OF EXISTING DECK
- ⑤ BRIGHT WINDOWS
- ⑥ USE OF EXISTING FRENCH DOORS

STAFF WORKROOM ADDITION

- ⑦ NEW 178 S.F. STAFF WORKROOM ADDITION
- ⑧ DEDICATED SECURE STORAGE ROOM
- ⑨ EXISTING DOOR TO "FRIENDS" BUILDING
- ⑩ NEW DOOR SEPARATING WORKROOMS AND STORAGE FROM LIBRARY
- ⑪ RENOVATED PATRON RESTROOM
- ⑫ RENOVATED STAFF RESTROOM



Additions and Alterations
Salado Public Library
1151 N. Main St.
Salado, Texas

LARRY NEAL / ARCHITECT
1023 CANYON CREEK DRIVE #125
TEMPLE, TEXAS 76704
(254) 778-1466

DATE: 2/22/16

JOB NO: —

SHEET NO.

A1.1

Schematic Floor Plan