

**SALADO PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Regular Meeting  
5:00 p.m.  
September 24, 2018

Salado Public Library  
1151 N. Main St.  
Salado, Texas 76571

1. *Declaration of quorum and call to order:* Meeting was called to order at 5:00 p.m. by President Nancy Mills Mackey. Others present were Bill Kinnison, Jeanie Lively, Joycelyn Miller, and Pat Rehm. Bobbette Bell was excused. A quorum was present.
2. *Public Forum (limited to five minutes per speaker):* No public comment.
3. *Secretary's report, previously distributed electronically:* Accepted by consensus.
4. *Treasurer's report:* Bobbette presented data from August 31, 2018. Expenses to date have been slightly over the current budget, with 90 percent completed. This report was filed, subject to audit. [Copies may be obtained upon request to the Director.]
5. *Approval of revised salary schedule:* The Library Tech and Library Specialist, both future positions, were removed from the recommendation until needed, but they will be included in the new strategic plan. Joycelyn moved to accept the revised schedule, and Pat seconded the motion, which passed unanimously.
6. *Approval of the budget amendment :* Director Lively explained that the adjustments to items 6501 & 6502 for salary and payroll taxes for Jane Hackley's raise, are being covered by the \$2,000 deduction in item 6690 for public relations. The whole budget is lowered. Bill moved that the amendment be approved as presented, and Joycelyn seconded the motion, which passed unanimously.
7. *Director's Report:* Director Lively reported on September statistics and special community activities in August & September and presented the October activities calendar. Highlights included having *Murphy the Dog* (8th), who allowed children to read to him; the annual *Death by Chocolate* (22<sup>nd</sup>), coordinated by Letta Meinen and well attended; the Friends' used book sale (22<sup>nd</sup>) on the Library's porch during the chocolate contest; and *Mermaid Matinees* (29<sup>th</sup>), a preview of mermaid movies for the Sirena Fest. Prizes for the *SISD Library Card Sign-up Month* (through 29<sup>th</sup>) will be drawn on Monday, Oct. 1<sup>st</sup>.
8. *Friends' report:* Two members of the Trustee Board's strategic planing committee, Joycelyn and Pat, met with the Friends Board on September 18<sup>th</sup>. They presented 32 small tote bags containing 10 SPL surveys, pencils, the new library bookmarks for the Friends to distribute in the Salado community. Nancy Mills Mackey, Friends' President, announced that Rick Powell has joined that board as co-chair of Book Ends with Kay Jackson and that Connie Cryar will leave her position as the adult crafts chair at the end of this year.
9. *Approval of contract for annual outside audit of district financing:* Director Lively recommended choosing William Arthur Grimsley, CPA, to do the Library's annual audit for a second year. Bill moved approval of Mr. Grimsley's contract, and Joycelyn seconded the motion, which passed unanimously.
10. *Strategic Plan update:* The new survey (being distributed throughout community groups in the village) has received 84 responses in its first week. Survey Monkey

went online last week, and it will calculate all online replies; paper surveys will be hand counted.

11. *Agenda items for September Board Meeting:* Review, update, and approval of the Investment Policy & Strategy Document, as well as the Annual Report on Library Status by SPLD Board President.
12. *Adjournment:* Approved by consensus at 5:40 p.m..

**Next Meeting:** Monday, November 26, 2018, at 5:00 pm. at the Salado Public Library.

Respectfully submitted by Patricia A. Rehm