

**SALADO PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES  
MINUTES**

Regular Meeting  
5:00 p.m.  
October 22, 2018

Salado Public Library  
1151 N. Main St.  
Salado, Texas 76571

1. *Declaration of quorum and call to order:* Meeting was called to order at 5:10 p.m. by President Nancy Mills Mackey. Others present were Bill Kinnison, Jeanie Lively, Bobbette Bell, Joycelyn Miller, and Pat Rehm. A quorum was present.
2. *Public Forum (limited to five minutes per speaker):* No public comment.
3. *Secretary's report, previously distributed electronically:* Accepted by consensus, as corrected.
4. *Treasurer's report:* Bobbette presented data from September 30, 2018. Expenses to date have been under the current budget. This report was filed, subject to audit. [Copies may be obtained upon request to the Director.]
5. *Review, update and approve Investment Policy & Strategy Document:* Following the report, Joycelyn moved to split the maturing CD at BancCorp South, allowing Bobbette to keep \$63,000 in a 23-month CD at BancCorp South and to place the remaining \$150,000 in a CD with either Edward Jones or R-Bank for the best 18-month or 24-month interest rate. Nancy seconded the motion, which passed unanimously.
6. *Director's Report:* Director Lively presented updated job descriptions for the three recently modified staff positions: Adult Services Librarian (Rachel Gerick), Children's/YA Librarian (Julie Hoy), and Children's/YA Library Assistant (April Edmiston). She then reported on October statistics and presented the October 18 to December 1 detailed calendar of SPL events, plus the usual monthly one-page activities calendar for patrons. [Copies may be obtained upon request to the Director.] Special community activities in September & October included the *SISD Library Card Sign-up Month Contest*, which provided 217 new card holders, 185 at the schools and 32 at the library. Prize winners were Cathy Bozelli, Kindergarten teacher at Thomas Arnold Elementary School and Judy Sitz, new library patron. Other highlights included having *Murphy the Dog* (13<sup>th</sup>) return and allow children to read to him; making 'mermaid boxes' at *Sirena Fest* (6<sup>th</sup>), with over 200 participants; and having a *'Mad Science' trunk for Halloween* at the Salado United Methodist Church (31<sup>st</sup>). In November, SPL will feature a *special reception on Veterans' Day* (12<sup>th</sup>) in the history section from 1:00 to 3:00 p.m. on, to honor Salado veterans. At the *Christmas Parade* (29<sup>th</sup>), SPL Friends' walkers will push book carts (no handouts allowed).
7. *Friends' report:* Two members of the Friends, Connie Cryar and Karen Kinnison, will be honored at the annual meeting on October 23<sup>rd</sup> for their service to the Library.
8. *Annual Report on library status by SPLD Board President:* Nancy presented a written annual status report, commenting that there were a few changes this year, but all is going well.

9. *Strategic Plan update:* The new survey (being distributed throughout community groups in the village) has received close to 200 responses to date, and Joycelyn is currently entering data from the paper surveys online for tabulation. More surveys are being distributed, and she is hoping for a total of 300 responses.
10. *Agenda items for November Board Meeting:* Review of the Director's Goals for 2019.
11. *Adjournment:* Approved by consensus at 5:40 p.m.
12. *Addendum on October 25<sup>th</sup>:* Director Lively requested an electronic vote regarding SPLD's participation in the hiring of a legislative lobbyist for for the 2019 Texas Legislative Session, which begins in January. She must return the Memorandum of Understanding by October 31<sup>st</sup>. The Association of Texas Library Districts intends to engage Robert E. Johnson as our lobbyist to keep an eye on the legislation that could affect library districts and represent us to lawmakers and staff who work on the bills. Our share of the cost would be \$833, not payable from sales taxes. When Nancy sent this request to all SPLD Trustees, Bill suggested that it be paid from overdue fines collected at the front desk. **All Trustee Board members approved this request unanimously by an electronic vote on October 25 and 26, authorizing SPL to join the Association of Texas Library Districts and allowing Director Jeanie Lively to sign the Memorandum of Understanding to hire Robert E. Johnson as the association's lobbyist for the 2019 Texas Legislative Session.**

**Next Meeting:** Monday, November 26, 2018, at 4:00 p.m. (new time) at the Salado Public Library. The December meeting will change to the 3<sup>rd</sup> Monday, the 17<sup>th</sup>.

Respectfully submitted by Patricia A. Rehm