

**SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES**

Regular Meeting
4:00 p.m.
December 17, 2018

Salado Public Library
1151 N. Main St.
Salado, Texas 76571

1. *Declaration of quorum and call to order:* Meeting was called to order at 4:06 p.m. by President Nancy Mills Mackey. Others present were Bill Kinnison, Jeanie Lively, Bobbette Bell, Joycelyn Miller, and Pat Rehm. A quorum was present.
2. *Public Forum (limited to five minutes per speaker):* No public comment.
3. *Secretary's report, from November 26, 2018:* Accepted by consensus, as previously distributed electronically.
4. *Treasurer's report:* Bobbette presented data from November 30, 2018. Expenses to date have been under the current budget. The report was filed, subject to audit. [Copies may be obtained upon request to the Director.]
5. *Report on annual audit:* Director Lively reported that Mr. Grimsley has requested more time, but he intends to complete the audit before the 120-day deadline on December 31st.
6. *Director's Report:* Director Lively reported on November statistics and presented the December calendar of SPL events. [Copies of this report may be obtained upon request to the Director.]
7. *Performance review of the Director:* Director Lively presented her end-of-year review, giving an update on each goal for 2018. She indicated expansion of SPL's staff, programs, community outreach and involvement, and technological training and professional development for staff. The updating of library systems, procedures, and policies is ongoing; the personnel policy should be updated in January.
8. *Discussion/approval of new contract for the Library Director:* The motion to enter executive session at 4:35 p.m. was made by Bill, seconded by Bobbette, and passed. The motion to exit executive session at 4:35 p.m. was made by Pat, seconded by Joycelyn, and passed. Then Bill moved that the board approve the new contract for Director Jeanie Lively at the rate decided in the executive session; Nancy seconded the motion, which was passed unanimously. Board members expressed their appreciation to Director Lively for her excellent leadership.
9. *Discussion of new strategic plan:* Assessment of the survey data will continue in January, with the goal of completing the strategic plan in April and presenting it to the board in May.
10. *Friends of the Library report:* In November, the board voted to add a teen advisory position, as this board has done. Following Connie Cryar's departure, other board members will oversee the continuation of the monthly adult crafts program. The Director's "wish list" will be considered in January.
11. *Agenda items for December Board Meeting:* Annual financial audit report, performance reviews for all SPL employees, and review, update, and approval of the Investment Policy & Strategy document.

12. *Adjournment:* Approved by consensus at 4:54 p.m.

Next Meeting: Monday, January 28, 2018, at 4:00 p.m. at the Salado Public Library.