

**SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MINUTES**

Regular Meeting
5:00 p.m.
August 27, 2018

Salado Public Library
1151 N. Main St.
Salado, Texas 76571

1. *Declaration of quorum and call to order:* Meeting was called to order at 5:01 p.m. by President Nancy Mills Mackey. Others present were Bobbette Bell, Bill Kinnison, Jeanie Lively, Joycelyn Miller, and Pat Rehm. A quorum was present.
2. *Public Forum (limited to five minutes per speaker):* No public comment.
3. *Secretary's report, previously distributed electronically:* Accepted by consensus.
4. *Treasurer's report:* Bobbette presented data from July 31, 2018. Expenses to date have been slightly over the current budget. This report was filed, subject to audit. [Copies may be obtained upon request to the Director.]
5. *Approval of 2018-2019 budget:* Bobbette also presented the revised draft of the fiscal budget, but only the payroll numbers had been changed from last month's version. April Edmiston, the new children and youth assistant for Julie Hoy, was added at \$14/hour. She is a student at CTC, planning to obtain a BS in library science.
6. *Presentation of draft of a proposed Salary Schedule:* Joycelyn presented the list of six positions that she and Director Lively had developed after consulting 20 libraries about their salaries: *Library Clerk* (3 salary levels, all based on years of experience); *Library Assistant* (3 salary and experience levels); *Library Tech* (2 levels of experience, salaries to be determined); *Library Specialist* (2 levels of experience, salaries to be determined); *Librarian* (3 salary and experience levels); *Assistant Library Director* (1 position with salary range designated); and *Library Director* (1 position with salary range designated). Bill suggested that Library Tech and Library Specialist, both future positions, be removed from the recommendation until needed, but that they should be included in the new strategic plan.
7. *Director's Report:* Director Lively reported on August statistics and special community activities in July & August; she also presented the September activities calendar. She highlighted the Texas State Library and Archives Commission (TSLAC) *TexShare* program, a consortium of Texas libraries joined together to share resources. Through *TexShare*, SPL patrons have had access to 52 resources, costing only \$256, for databases that would have cost \$92,278 if purchased separately. Also, *TexShare* cards allow patrons to borrow materials from 526 other libraries in the ILL program. [Copies of this report may be obtained upon request to the Director.]
8. *Strategic Plan update:* A new survey will be given to the Friends Board in October for distribution throughout community groups in the village.
9. *Agenda items for September Board Meeting:* Approval of salary schedule; approval of contract for the annual audit; and approval of the proposed strategic plan survey.
10. *Adjournment:* Approved by consensus at 6:19 p.m..

Next Meeting: Mon., September 24, 2018, at 5:00 pm. at the Salado Public Library.

Respectfully submitted by Patricia A. Rehm