

**SALADO PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Minutes**

Regular Meeting
4:00 p.m.
April 23, 2012

Salado Public Library
1151 N. Main St.
Salado, Texas 76571

1. Declaration of quorum and call to order
Meeting declared open at 4:04 PM by President Bob Denton; all trustees in attendance. Guest Sara Pettijohn and Tim Rafferty
2. Public Forum (limited to five minutes per speaker)
None Present
3. Secretary's report and reading of amended agenda
Motion by Susan Lawson to approve; seconded by Patty Campbell. Motion carried. SPL Minutes for March approved.
4. Treasurer's report
See Attachment 1
5. Library Director's Report
See Attachment 2
6. Friends of the Library Report
President B Kinnison reported; children's art project; brochures; and thank you card for donors
7. Discuss/approve items from Facilities Committee Report
Plan from Tim Rafferty; discussion; schedule forthcoming;
8. Discuss strategy for fund raising
Visiting clubs, book clubs, etc. to promote community donations.
9. Discuss election of officers in May
Discussion of offices that shift; three positions to rotate.
10. Discuss/approve selection new of library director
P. Campbell and S. Lawson committee members recommend Jeannie Lively. S. Lawson moved to offer Library Director position to Jeanie Lively. S. Krals seconded the motion. Motion carried.

11. Motion to go into Executive Session by S. Lawson; Seconded by S. Krals at 5:05 PM; Motion carried.
12. Motion to return to open session by B. Kinnison, seconded by P. Campbell; motion carried. 5:27 PM
13. Open session at 5:28 PM
14. Agenda items for May Board Meeting: Election of officers, training sessions required for Board members; facilities;
15. Adjourn motion by S. Krals; seconded by P. Campbell; motion carried. Meeting adjourned at 5:31 pm.

Submitted by Susan Krals
April 23, 2012

We reserve the right to adjourn to an executive session during the meeting if needed.

NEXT MEETING: May 28, 2012

Attachment 1 - Treasurer's Report

Salado Public Library District	Amount		Amount
Balance Sheet as of Mar 31, 2012		Bank Balance as of Apr 20, 12	
Checking	21,099.17	Checking	42,624.33
Petty Cash	794.71		

			(CY Payment to date)
FY Total Income as of Apr 10, 2012		Monthly Tax Comparison	Comparison of Years
Sales Tax Revenue	174,738.87	Apr 10, 2012 = 18,331.74	Apr 11 - 81,932.16
Other (Lone Star, Misc, Int.)	6,675.19	Apr 2011 = 15,504.62	Apr 12 - 92,700.49
BTOP Grant	5,104.75	+18.2 % for month	+13 % for year
Total for Fiscal Year (Sep to Mar)	186,518.81		

Expenses as of Mar 31, 2012		Budget (over/under) YTD	% of budget item
Adult Collection	9,230.55	5,939.45 (under)	61
Children's Collection	2,080.08	1,819.92 (under)	53
Computers & Automation	4,275.50	824.50 (under)	84
Housekeeping	1,560	340 (under)	82
Insurance	2,973.61	1,002.11 (over)	150
Lawn Care	1,258.99	7,656.01(under)	14
Professional Fees/Consulting	11,085.00	1,955 (under)	85
Payroll	74,706.63	249.12 (under)	99.7
Repair & Maintenance	2,010.42	1,139.58 (under)	63
Scholarship SISD	500.00	0	100
BTOP Grant Expenses	1,292.00	12.4 (over)	101
Supplies	3,883.03	233.03 (over)	107
Training & Travel	283.42	516.58 (under)	35
Utilities	6,427.31	182.29 (over)	103
Total to Date for FY	122,872.27	37,542.50 (under)	76.6
Expenses Budgeted for FY	251,605.02	160,414.77 (est. exp YTD)	

Investments as of Apr 20, 2012		Maturity Date	Percent Interest
Horizon CD #41124	173,296.67	January 17, 2013	0.9
FSB CD #100134661 (open)	179,517.99	November 8, 2012	1
TEXPOOL	10,162.17	N/A	0.12 +
Total	362,976.83		

Analysis of Fiscal Year to Date	March	After seven months, 48% of bud get expended.
FY Budget	251,605.02	Straight line budget puts us under by \$37.5K
FY Income to date	186,518.81	
FY Budget to date	160,414.77	
FY Actual Expenses to date	122,872.27	
FY Status = Under Budget	37,542.50	

Calculation of straight line budget

\$122,872 divided by 7 months

= \$17,553

(average spent in 7 months)

\$17,553 x 12 months = \$210,636 (if spent the same amount each month for the FY)

\$210,636 - \$251,605 = \$40,969 under budget

Attachment 2 – Library Director’s Report

Library Director’s Report April 2012

1. Statistics

	March 2012	March 2011
Circulation	4063	3961
Electronic Materials	82	31
New Patrons	50	22
Computer Users	433	550

2. This is my last board meeting. Thank you to all the board members for your support.
3. Thank you to Susan Krals for her service to the library. She has been on the board of trustees for 6 years.