

**SALADO PUBLIC LIBRARY DISTRICT**  
**BOARD OF TRUSTEES**  
**Index of Minutes**

Regular Meeting  
4:00 p.m.  
October 24, 2011

Salado Public Library  
1151 N. Main St.  
Salado, Texas 76571

1. Quorum declared and called to order at 4:11 PM by Bob Denton. Present: Bob Denton, Patty Campbell, Bill Kinnison, Susan Lawson, and Children's Librarian, Kim Manger. Dr. Michael Novotny and Debbie Lufbarrow attended for Leadership Salado.
2. Public Forum (limited to five minutes per speaker) - no members of the public present.
3. Secretary's report and reading of amended agenda. Bill Kinnison moved that the minutes be accepted as posted; Susan Lawson seconded. Carried by voice vote.
4. Treasurer's report. See attached.
5. Library Director's Report given by Kim Manger, who also gave a report as Children's Librarian. See attached.
6. Friends of the Library Report by Bill Kinnison. The book sale brought in \$1085. Troy Kelley will finish the new library sign in 10-14 days; an unveiling will be scheduled.
7. Discussion with contractor concerning library expansion. Allen Sandor, of Sandor Construction presented rough estimates for the library expansion. See attached.
8. Discuss and possible approval of election procedures – Dr. Michael Novotny. New election procedures are being implemented for better service to members of the armed forces who are deployed at election time. Patty Campbell moved that the library stay with the election schedule adopted by the Village and the Salado Independent School District. The motion was seconded by Bill Kinnison, and carried by voice vote.
9. Discuss/approve possible actions relative to facility options. This agenda item was omitted.
10. Update on employee benefits. Susan Lawson moved that this topic be tabled until the November Board Meeting. Patty Campbell seconded; carried by voice vote.
11. Agenda items for November Board Meeting:
  - Routine items
  - Plans presented by Larry Irsik, architect

Employee benefits

12. Adjourn Motion to adjourn by Bill Kinnison, seconded by Patty Campbell, carried by voice vote. Meeting adjourned at 5:12.

Next meeting November 28, 2011

Salado Public Library District	Amount		Amount
<b>Balance Sheet as of Sep 30, 2011</b>		<b>Bank Balance as of Oct 24, 11</b>	
Checking	32,723.21	Checking	43,813.35
Petty Cash	1,444.08		

			(CY Payment to date)
<b>FY Total Income as of Sep 30, 11</b>		<b>Monthly Tax Comparison</b>	<b>Comparison of Years</b>
Sales Tax Revenue	36,301.56	<b>Oct 14, 2011 = 17,749.36</b>	Oct, 10 - 203,151.23
Other (Lone Star, Misc, Int.)	1,285.25	Oct 2010 = 17,878.34	<b>Oct, 11 - 212,173.61</b>
BTOP Grant		-0.72 % for month	+ 4.4 % for year
<b>Total for Fiscal Year</b>	<b>37,586.87</b>		

<b>Expenses as of Sep 30, 2011</b>		<b>Budget (over/under) YTD</b>	<b>% of budget item</b>
Adult Collection	1,496.63	138 (under)	91
Children's Collection	408.21	266 (under)	60
Computers & Automation	191.00	1,309 ( under)	13
Housekeeping			
Insurance			
Lawn Care/Pest Control	141.19	50 (under)	60
Professional Fees/Consulting	325.00	30 (under)	91
Payroll	12,730.11	2,201 (over)	121
Repair & Maintenance	357.67	92 (under)	79
Scholarship SISD	500.00	0	100
BTOP Grant Expenses			
Supplies	403.00	46 (under)	89
Training & Travel	172.32	122 (over)	344
Utilities	860.62	77 (under)	91
<b>Total to Date for FY</b>	<b>17,598.66</b>	<b>2,725 (under)</b>	86
<b>Expenses Budgeted for FY</b>	<b>251,605.24</b>	<b>20,324.29 (est. exp YTD)</b>	

<b>Investments as of Oct 24, 2011</b>		<b>Maturity Date</b>	<b>Percent Interest</b>
FSB CD #100135316	77,373.77	January 9, 2012	1.25
Horizon CD #41124	54,797.69	January 2012	1.26
FSB CD #100134661 (open)	163,691.04	November 2011	1.25
TEXPOOL	10,156.72	N/A	0.08
<b>Total</b>	<b>306,019.22</b>		

<b>Analysis of Fiscal Year to Date</b>	<b>Sep</b>	After one month, 7% of bud get expended.
FY Budget	251,605.24	
FY Income to date	37,586.87	
FY Budget to date	20,324.29	
FY Actual Expenses to date	17,598.66	
<b>FY Status = Under Budget</b>	<b>2,725.00</b>	

## Library Director's Report October, 2011

### 1. Statistics

	September 2011	September 2010
Circulation	3984	3860
New Patrons	32	45
Computer Users	506	564

### 2. Activities

The October book review will feature Troy Kelly talking about the book *Provenance: How a Con Man and a Forger Rewrote the History of Modern Art*. The review was held at the Civic Center October 21 in support of the Art Fair.

Leland Gersbach presented a program on Monarch butterflies and their migration to Mexico on September 29<sup>th</sup>. This talk was part of the Texas Naturalist series and was very well attended. 26 people attended the program.

BTOP ESL and library computer classes were ongoing this month.

Invitations for the Author's reception Thursday, November 17 were sent out this week. You will find an invitation in your mail box. The reception will begin at 6:30 pm.

3. The Salado Public Library BTOP program was mentioned in a national magazine in an article written by the director of the state program. The article mentions the library and Jeanie by name as an example of innovative outreach to Hispanic populations.